



## BULLETIN

WICHITA AREA CHAPTER OF THE  
ASSOCIATION OF LEGAL ADMINISTRATORS

September 14, 2009

### Jana's jottings . . .

There is nothing quite like spending time with pre-adolescent grandchildren at the beach to remind you of what is REALLY important in life. Things like riding the waves, being buried in the sand, and ice cream cones (well, actually, I already knew that last one was important). I learned to slow down and smell the roses a bit and not worry about what was coming up next.



So I am trying to transition that to the office. What am I missing by being so busy busy busy all the time? Am I missing an opportunity to be in better tune with what is going on in the lives of my staff? That is knowledge that could help me be a better people-manager in the long run.

I encourage you to take a look around with new eyes. Find an area that needs more attention than it has been given, and see what surprises might be in store. Don't let the urgent crowd out the important.

### Meet Greg Grass



A hearty WALA Welcome to Greg Grass, Chief of Operations at Hinkle Elkouri Law Firm. Originally from Michigan, Greg has 25 years of experience in finance and has been involved in legal administration since 1999. He comes to Wichita from a large litigation defense firm in Charlotte, North Carolina. He is also a past president of the Legal Administrators section of the Michigan State Bar. Greg is married to Laura, and they have a son living in Michigan and a daughter in Florida. In his spare time, he enjoys reading, woodworking, and hunting. We are confident that Greg will be an asset to our chapter.

### Upcoming events

#### Don't Let Good Benefits Get You in Bad Trouble September 23, 2009

Don't miss this opportunity to hear Terry Mann, Attorney, Martin, Pringle, Oliver, Wallace & Bauer as she shares with us about trends and issues concerning auxiliary employee benefits.

#### Community Challenge Project October 17, 2009

This year We will be assisting the Salvation Army with food preparation for their Angel Tree volunteers. We will be preparing meals in advance which can be frozen and reheated when needed. Put on your best apron and join in the fun:



Salvation Army (kitchen)  
350 N. Market Street,  
Saturday, October 17  
9:00 am to 1:00 pm.

RSVP to Tiffany Rhodes if you have not yet signed up.

### Save the Date



May 3-6, 2010  
John B. Hynes  
Veterans Memorial  
Convention Center  
Boston, MA

#### REMINDER

Meeting dates moving to third Wednesdays in November and December:  
November 18  
December 16